

**MINUTES
APPOINTMENTS AND CONDITIONS OF SERVICE COMMITTEE**

Tuesday 28 March 2017

Councillor John Clarke (Chair)

Councillor Michael Payne	Councillor Kevin Doyle
Councillor Chris Barnfather	Councillor Marje Paling
Councillor Bob Collis	Councillor Colin Powell

Apologies for absence: Councillor Michael Adams

Officers in Attendance: D Archer, J Robinson and A Dubberley

72 APOLOGIES FOR ABSENCE AND SUBSTITUTIONS.

Apologies were received from Councillor Adams with Councillor Doyle attending as substitute.

73 TO APPROVE, AS A CORRECT RECORD, THE MINUTES OF THE MEETING HELD ON 8 DECEMBER 2016.

RESOLVED:

That the minutes of the above meeting, having been circulated, be approved as a correct record.

74 DECLARATION OF INTERESTS.

None.

75 RECOGNITION OF LONG SERVICE

The Chief Executive introduced a report, which had been circulated prior to the meeting, proposing changes to how the Council recognises long serving staff members. The report had already been considered and endorsed by the Joint Consultative and Safety Committee (JCSC) which made an additional comment for consideration to be given to awarding a lapel pin to employees with 10 years' service.

RESOLVED:

- 1) To vary Council policy through adoption of the original proposals made by Senior Leadership Team as detailed in section 3 of the report with effect from 1 April 2017; and

- 2) Not to accept the additional proposal offered by the JCSC, to award long-service lapel badges at ten years' service.

76 RETURNING OFFICER FEE FOR LOCAL AND PARISH ELECTIONS

The Service Manager Elections and Members' Services introduced a report, which had been circulated prior to the meeting, proposing minor changes to the level of fees for election staff when working on local and parish council elections.

RESOLVED to:

- 1) Approve the level of fees associated with the post of Returning Officer for local elections and parish elections as detailed in Appendix One to the report;
- 2) Note the scale of fees for all roles other than that of Returning Officer; and
- 3) Note that the Returning Officer's fees for parliamentary elections and other national polls are set nationally.

77 ANY OTHER ITEM WHICH THE CHAIR CONSIDERS URGENT.

None

The meeting finished at 4.50 pm

Signed by Chair:

Date: